

IAHS Bureau: Association Officers (Management team)

Name: Berit Arheimer

Role: President

Example of roles	Activities/Responsibilities
President	Decision-making, strategies, medals, representation, engine
Past-President	Supporting the President, nomination committee
President-elect	Learning to become President
VP	Outreach, community building, communication
VP	Relations with UN organisations & partners
VP	Scientific editor of PIAHS, enhance regional engagement
Secretary General	IUGG contact, organising Assemblies, main entrance points for IAHS, implementing work
Treasurer	Monitoring finance and budget
Chair of IAHS Limited	Governance of IAHS Ltd and the Secretariat in support of IAHS, overall responsibility for risk management in IAHS Ltd, signoff of annual financial reports for the Charity Commission

Work plan for 2025

MANAGEMENTS MEETINGS and IAHS promotion	<p>Jan-June: Monthly chairing of Management team meetings; hand-over to next HELPING chair; Revision of communication strategy; Medal evaluation committee; IAHS Ltd Board meeting; personal portrait in IUGG 'People in the Front-line'; preparations for SA in Roorkee and Bureau meeting; operational matters (e-news and web pages approval, MoU letter, budget adjustments, social media presence).</p> <p>Promotion of IAHS/Helping and DWG at Honoraris Cause ceremony and webinar in Cordoba (Spain), Planetary Health conference in Stockholm (Sweden) and at Nordic Hydrology Conference in Reykjavik (Island).</p> <p>July-Dec: Monthly participation in Management meetings (as President-Past); Preparation and participation at the SA in Roorkee (India) and in online Bureau meeting.</p>
COMMUNITY PAPER or acting as Editor of Special issue	
DIGITAL WATER GLOBE	<p>Promotion in last slides of presentations at conferences.</p> <p>Preparation for new hosting with documentation/mitigation efforts at SMHI to facilitate for the new host to further develop/maintain the tool.</p>
OTHER DUTIES / INITIATIVES	Acknowledging HELPING when publishing papers.

Guidelines for filling the Workplan:

“MANAGEMENT MEETINGS and IAHS promotions”

The management team meets monthly on-line and sometimes in-person workshops are arranged. The IAHS Officers contribute to Bureau meetings with information and for decision-making and moreover to IAHS Board meetings. In addition, the IAHS Officers act as IAHS ambassadors and promoters. Here the officer should note both internal and external meetings where the Officer has been representing IAHS or contributed with leadership.

If the Officer has also arranged an IAHS event or a session during another organisations conference, this should also be noted here. It can be co-organized with other Commissions or other organizations. In the latter case the role of IAHS should be clearly identifiable in the organization.

Typically, such events have a relatively small number of participants (in the range of 40-100), and are particularly precious for collecting the community and focusing on common and emerging research topics.

In the work plan table are expected information about such events.

If the Officer has already finalized the organization, the webpage link of the workshop and the date and the venue should be specified. If the Officer has just started to plan and organize, the date and venue or the available information should be specified. If the Officer recently held the workshop, few summary information should be included in the table and the report link or the pdf should be provided.

The report format is simple and described below:

First page: Officer name, title of the workshop, date, venue, Group Picture of the event

Second page: Statistical summary of the workshop: number of participants, Countries, number of oral presentations, number of posters (if they were present).

From the third page: Scientific Program

Last page: list of participants (EDI?)

“COMMUNITY PAPER or Co-EDITOR”

Collecting the community and working together the expected outcome is to provide a community paper that summarizes milestones or crucial emerging topics. Officers can initiate Opinion papers but also Special Issues in HSI.

In the work plan table, some information on the community paper or Special Issue status are expected. For instance, it would be useful to know the plans, the topic, authors, the percentage of development, and when it is expected to be submitted. This information is crucial for coordinating such activity with the HSI Editors.

“DIGITAL WATER GLOBE”

As you know the DWG is finally active: <https://dwg.smhi.se/dwg/> and we are looking forward to receiving the contribution from the IAHS community on case-studies and links to data and IAHS publications. All IAHS Officers are expected to have a Personal Profile in the DWG. The information requested in the table is the number of items that you plan to include in the DWG during the next months and the number you did in the last period.